

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION, PARKS AND LEISURE COMMITTEE MEETING AGENDA
TUESDAY, APRIL 4, 2023 @ 4:00 P.M.
VIA WEB CONFERENCING**

HOW TO JOIN

Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join.

<https://us02web.zoom.us/j/89245096892>

Or join by phone: 855 703 8985 (Toll Free)
Webinar ID: 892 4509 6892

TIME	SUBJECT	PAGE	LEAD	ACTION
4:00pm	Calling to Order		Chair	
	Adoption of Agenda			
	Recommendation: THAT the agenda for the April 4, 2023, Township of Wellington North Recreation, Parks, and Leisure Committee meeting be accepted and passed.		Chair	Resolution
	Disclosure of Pecuniary Interest			
			Chair	
4:05pm	Deputation			
	Sarah Stubbs, Life Gears Academy Recommendation: THAT the Recreation, Parks and Leisure Committee receive for information the deputation from Sarah Stubbs, Life Gears Academy.	001	Chair	Resolution
	Robin Sharpe, Roller Skating Recommendation: THAT the Recreation, Parks and Leisure Committee receive for information the deputation from Robin Sharpe, roller skating advocate.	003		
4:25pm	Minutes of Previous Meeting – March 14, 2023			
	Recommendation:	005	Chair	Resolution

	THAT the Recreation, Parks and Leisure Committee receive for information the minutes of the March 14, 2023 Committee Meeting.			
4:30pm	Business Arising From Minutes			
4:30pm	Ad Hoc Committee Updates			
	<p>Mount Forest Aquatics Ad-Hoc Advisory Committee Minutes of March 21, 2023.</p> <p>Recommendation:</p> <p>THAT the Recreation, Parks and Leisure Committee receive for information the minutes of the March 21, 2023, Mount Forest Aquatics Ad-Hoc Advisory Committee.</p>	012	Chair	Resolution
4:40pm	Reports			
	<p>OPS 2023-013 RPL Lion Roy Grant Pool</p> <p>Recommendation:</p> <p>THAT the Recreation, Parks, and Leisure Committee receive Report OPS 2022-013 being a report on the proposed decommissioning of the Mount Forest Lion Roy Grant Pool</p> <p>AND FURTHER THAT the Committee recommend the Council of the Township of Wellington North direct staff proceed with the decommissioning of the Lion Roy Grant Pool and rehabilitation of the property,</p> <p>AND FURTHER THAT the Committee recommend Council direct staff to seek pricing for the decommissioning and rehabilitation of the property.</p>	017	RSM	Resolution
	<p>OPS 2023-014 RPL Lion's Alcohol Amendment</p> <p>Recommendation:</p> <p>THAT the Recreation, Parks, and Leisure Committee receive Report OPS 2023-014 RPL Lion's Alcohol Amendment being a report on an amendment to the</p>	019	RSM	Resolution

	<p>Municipal Alcohol Policy Section 2.1 for the Mount Forest Lion’s Club’s Elton John Tribute Concert on May 6;</p> <p>AND FURTHER THAT the Committee recommend the Council of the Township of Wellington North recommend approval of and amendment to the Municipal Alcohol Policy Section 2.1 for approval of a Special Occasion Permit (SOP) to include the walking track and the tiered seating (stands) of the Mount Forest Sports Complex for the May 6, 2023 event, with the following stipulations.</p> <ul style="list-style-type: none"> • Egress issues must be address to the satisfaction of the Township Fire Chief • All requirements of the AGCO are the responsibility of the Mount Forest Lion’s Club • The SOP will end at 1am 			
5:40pm	Items for Consideration			
5:45pm	Roundtable			
	Community Garden Minutes from March 9, 2023	021		
	Community Garden Newsletter March 2023	023		
6:00pm	Adjournment			
	<p>Recommendation:</p> <p>THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of April 4, 2023, be adjourned at p.m.</p>		Chair	Resolution



WELLINGTON NORTH

SEMPER PORRO

DEPUTATION REQUEST FORM

For all deputation requests, please complete this form and submit no later than 12:00 noon on the Tuesday preceding the 2:00pm Council Meeting, 12:00 noon on Wednesday preceding the 7:00pm Council Meeting, or five business days in advance of a Committee Meeting.

Name of Deputation(s)			
Attending as an Individual		Representing a Group/Business/Organization	
Name of Group/Business/Organization:			
Address:			
Email:		Phone:	
Meeting Type:	Council	Committee (Includes Ad Hoc)	Meeting Date:
SUBJECT MATTER:			
Provide Description:			
Recommendation/Request of Council:			
(What action would you like the Township of Wellington North to take with respect to your matter)			

Estimated Municipal Financial Impact:	CAPITAL \$	ANNUAL OPERATING \$
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Other Details:

Signature:  Date: _____

Electronic Signature Accepted

Please submit to:

Karren Wallace, Director Legislative Services/Clerk

7490 Sideroad 7 W PO Box 125, Kenilworth ON N0G 2E0

Email kwallace@wellington-north.com | Phone 519-848-3620 Ext 4227 | Fax 519-848-3228

All deputation form requests and submissions and information therein will be circulated publicly on the Council or Committee Agenda. Electronic presentations not circulated via email in advance of the meeting cannot be presented on Wellington North electronic equipment via USB keys. A deputation is limited to a maximum of ten (10) minutes unless an extension of no more than a further five (5) minutes is approved by resolution of Council. The number of deputations will be limited to three (3) at any meeting of Council. **Council or Committee, may in their discretion, refuse to hear any deputation.**

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.



WELLINGTON NORTH

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DEPUTATION REQUEST FORM

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Name of Deputation(s)	Robin Sharpe		
Attending as an Individual	<input type="checkbox"/>	Representing a Group/Business/Organization	<input checked="" type="checkbox"/>
Name of Group/Business/Organization:	Robin Sharpe & Retro Rollers		
Address:			
Email:		Phone:	
Meeting Type:	Council <input type="checkbox"/>	Committee (Includes Ad Hoc) <input checked="" type="checkbox"/>	Meeting Date: 04/23/2023
SUBJECT MATTER:	Rent to Own Roller Skate program		
Provide Description:	<p>Working with the company Retro Rollers to invest in a roller skating Rent-to-own program for the Township of Wellington North.</p> <p>-The Rent to Own program would provide roller skates on rolling carts. All skates are labeled and properly inspected/maintained before being sent to us. Seasonal or yearly rentals are available on a 2 to 3 year rental term. After this rental period, the skates and carts are then owned by the township. During the rental period, the skates are inspected once annually. Training, manuals and proper care instructions are all offered through this company as well.</p> <p>-Roller skating has seen a big resurgence in the last 10 years. Neustadt has skating every Friday and often get over 100 people. Many local residents have been specifically asking for roller skating to be in the Sports Complex the last 6 months. In 2019 and 2022 we hired Retro Rollers for a Friday night roller skate and we saw over 150 people each year with many walking by saying "oh I wish I knew about that I would have gone!"</p> <p>-With the reconsideration of the public pool in Mount Forest, it would be beneficial to add summer activities, for the youth of the community especially.</p> <p>-If transportation can be acquired to transport the carts and skates, these rentals can be shared with neighbouring towns, thus increasing the ROI. As an example, Clifford is no longer putting ice in their arena and may be interested in renting the skates during Winter. A rotating summer schedule can be created so skates can be shared with Arthur arena while the ice is out.</p> <p>-Retro Rollers is a trustworthy and professional company. I have worked with them through the Fireworks Festival and have no concerns about moving forward with this company. They are excellent, thorough business owners.</p>		
Recommendation/Request of Council:	(What action would you like the Township of Wellington North to take with respect to your matter)		
	<p>I am recommending council and rec staff consider adding a rent to own roller skate program to the budget and work with the company Retro Rollers.</p> <p>This would require:</p> <ul style="list-style-type: none"> -A 2-3 year monetary investment -Training of staff in skate maintenance - storage of skates and carts (if another neighbouring town does not want to rent them during ice surface season) - communication with Retro Rollers for scheduling of training, skate drop off date, annual maintenance date, contracts, etc. - rec staff to be trained and work the skate rental times <p>The community wants to see the Sports Complex used all year, to its full potential. Roller skate rentals would benefit everyone in the community and is an affordable summer activity for all ages that will utilize the beautiful facility we have.</p>		

Estimated Municipal Financial Impact:	CAPITAL \$	ANNUAL OPERATING \$
<p>Other Details: Estimated Municipal Financial Impact</p> <p>Other opportunities for ROI: -Selling roller skate accessories - laces, light up wheels, helmets, wrist guards, etc. All of these skate accessories take up very little room to be displayed and will be in demand with people who own their own skates including local roller derby skaters. - sharing/renting to neighbouring towns. This can be a rotating schedule during the summer between Arthur and Mount Forest and a shared schedule for arenas who do not put ice in anymore (example: Clifford).</p> <p>**seperate documents will be sent detailing the rent to own program as well as ROI for the skate rentals. I am still working with retro rollers to get details to present at the meeting**</p>		

Signature: Robin Sharpe Date: March 24/23
 Electronic Signature Accepted

Please submit to:

Karren Wallace, Director Legislative Services/Clerk

7490 Sideroad 7 W PO Box 125, Kenilworth ON N0G 2E0

Email kwallace@wellington-north.com | Phone 519-848-3620 Ext 4227 | Fax 519-848-3228

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**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION, PARKS AND LEISURE COMMITTEE MEETING MINUTES
TUESDAY, MARCH 14, 2023 @ 4:00 P.M.
VIA WEB CONFERENCING**

Committee Members Present:

- Steve McCabe, Councillor, Chair
- Penny Renken, Councillor, Member
- Jim Ferguson, Councillor Township of Southgate, Member

Staff Members Present:

- Matthew Aston, Director of Operations
- Karren Wallace, Clerk
- Tom Bowden, Recreation Services Manager
- Tasha Grafos, Community Recreation Coordinator
- Jessica Turnbull, Administrative Support

Guests:

- Lindsay Smith, Roller Derby

Calling to Order
Chair McCabe called the meeting to order at 4:00 p.m.
Adoption of Agenda
RESOLUTION RPL 2023-008 Moved by Member Renken Seconded by Member Ferguson THAT the agenda for the March 14, 2023, Township of Wellington North Recreation, Parks, and Leisure Committee meeting be accepted and passed. CARRIED
Disclosure of Pecuniary Interest
None
Deputation
Lindsay Smith, Roller Derby Representative RESOLUTION RPL 2023-009 Moved by Member Renken Seconded by Member Ferguson THAT the Recreation, Parks and Leisure Committee receive for information the deputation from from Lindsay Smith, Roller Derby Skaters. CARRIED Ms. Smith is part of a roller derby league out of Grey Bruce. They are looking to expand the sport in the community and for Township support for space to facilitate classes. Would like to look at the possibility of a junior league as well.

Chair McCabe mentioned there was a women's roller derby league in Mount Forest years ago at Victory Church.

Ms. Smith explained they are currently renting from Victory Church. They are charged \$60 per hour and use two hours every Sunday evening. They would be looking for Sunday nights possibly at the Sport Complex arena floor.

The DOO suggested staff take this information back with them to absorb and consider things like insurance implications and availability.

Chair McCabe asked about a start date. Ms. Smith explained it would be dependent on the availability of the venue. In the current league all skaters are required to have their own insurance through the WFTDA and the league also has insurance. The user group would like to introduce the sport by offering a "101" program that teaches the basics and showcase games on Friday nights with an open skate. Neustadt has skate rentals available.

The DOO stated that if renting from the Township the insurance would be covered by the rental fee.

Ms. Smith mentioned starting in Mount Forest would be better than Arthur as there is already a base of skaters interested in skating. Additionally, an event in Arthur on a Friday night to generate interest would be ideal as well. The group is running a 101 program out of Owen Sound with around 15-20 skaters and driving an hour there when they could be practicing here. The fee is \$100 for the program, and it is a 10-week program. Once passed you become a league member part of the team and pay dues at that point.

Member Renken asked about the rate for the arena floor at the Sports Complex. The fee for the arena floor is \$67.00/hr and the size of the arena is larger which could accommodate more people and games.

RESOLUTION RPL 2023-010

Moved by Member Renken

Seconded by Member Ferguson

THAT the Recreation, Parks, and Leisure Committee direct staff to meet with the Lindsay Smith, local Roller Derby representative to discuss details and bring a report back to a future committee meeting.

CARRIED

Video Recording of this meeting started at 4:20PM

Minutes of Previous Meeting – February 7, 20223, approved at Council on February 21, 2023

RESOLUTION RPL 2023-011

Moved by Member Ferguson

Seconded by Member Renken

THAT the Recreation, Parks and Leisure Committee receive for information the minutes of the February 7, 2023, Committee Meeting.

CARRIED

Business Arising From Minutes

None

Ad Hoc Committee Updates

Mount Forest Aquatics Ad-Hoc Advisory Committee Minutes of February 7, 2023.

RESOLUTION RPL 2023-012

Moved by Member Renken

Seconded by Member Ferguson

THAT the Recreation, Parks and Leisure Committee receive for information the minutes of the February 7, 2023, Mount Forest Aquatics Ad-Hoc Advisory Committee.

CARRIED

Reports

OPS 2023-011 RPL Recreation Master Plan Review

RESOLUTION RPL 2023-013

Moved by Member Ferguson

Seconded by Member Renken

THAT the Recreation, Parks and Leisure Committee receive for information Report OPS 2023- 011 being a report on a review the Recreation Master Plan.

CARRIED

The DOO discussed the report is consistent to what was presented last meeting and is a summary of what has been done over the past 5 years and to demonstrate what has been done.

Chair McCabe explained the priority is getting the roof completed at the Arthur arena. The Arthur arena floor was completed a year ago and staff might be able to get funding for the roof and retro funding for the floor.

DOO stated staff have put in a grant application eligible March 2021 and costs incurred from then will be eligible.

Member Renken questioned as to why recommendation 36 for the swimming pool is not mentioned under ongoing, complete, hold, and obsolete.

The DOO explained that it is an oversight, but the pool is a very contentious issue making it hard for staff to try and put forward.

Member Renken requested if the pool could be included on a category of its own.

Items for Consideration

Chair McCabe would like the Arthur Optimist Multi use pad added to the Rec Master Plan.

Roundtable

Community Garden Minutes from February 7, 2023

Member Renken attended the meeting. After the initial discussion the members were divided into three groups focused on finance, special set up and community integration. They displayed a layout of the garden beds depicting which ones should be raised and what ones will be privately used etc. The groups will be meeting to discuss their topics.

Life Gears Academy – Use of Murphy’s Park

The RCC spoke to the summer camp run by Life Gears Academy. Last year the organization used Murphy’s Park and were not charged for this usage. Staff would open and close the bathrooms daily for camp use, using about an hour of staff’s time each day.

There were a few complaints from staff and residents about the camp. Bathrooms were often left in poor condition, leaving our staff to clean the mess. There were many tree branches and limbs broken by the campers climbing the trees and playing in them. There were complaints from local residents about the campers being on the road and playing in the parking lot.

Another major issue we had was during the Tornado warning on July 20th. The campers and the Life Gears staff were in an open park, with no shelter. They called Township staff for advice on what to do. This camp is not affiliated with the Township, and we did not have a safety plan to share with them.

They have approached the Township again this year and are asking for free usage again in Murphy’s Park. They have made a second request for space in Arthur as well. They require the use of washrooms and a shaded area.

In speaking with the Recreation Facility Supervisor, who had the most direct dealings with camp staff and participants last year, he feels that a more appropriate place for the kids would be at the Cork Street Park. Due to the safety concerns from last year

and issues that arose during that summer, it was suggested to have a Memorandum of Understanding with Life Gears to use township parks for their camps, if this committee approves the usage. Suggested items for the MOU are the need for insurance certificate, consideration of a fee, safety plan, and what parks are available for use.

Chair McCabe suggested a criminal record check would be important to inquire about and recommend committee give direction to staff to set up a deputation where the group explains their needs.

RESOLUTION RPL 2023-014
Moved by Member Ferguson
Seconded by Member Renken

THAT the Recreation, Parks, and Leisure Committee direct staff to invite a Life Gears representative to attend the next meeting of this committee through a deputation to discuss further.

CARRIED

Spring Openings

The RSM discussed spring cleanup and summer prep explaining that once the ice is out in Arthur staff will warm the floor, then paint the lacrosse lines on and seal the floor to be ready for the first lacrosse time on April 3.

In April as the weather gets warm, staff will start cleaning up in the parks and put all the water supplies back together in Pavilions.

The ice will be removed from the MFSC mid-April and the floor will be sealed and the building ready for the Elton John tribute concert in May put on by the Mount Forest Lions.

When dry enough, staff will start the cleanup of the trails. Garbage cans will be in the parks by May 1 and ball diamonds will be ready for May bookings.

Splash pads will be opened on June 1 and the pool will be ready in June for July start up.

The DOO explained in Mount Forest there will be a repaint of the standpipe which might impact opening the splash pad.

Aquatics: Staff / Lion Roy Grant Pool Plans

The RCC explained that staff have been recruiting for aquatics and day camp staff since mid-January with the postings closing on February 24th and were quite pleased with the applications that came in for day camp. However, only 4 viable applications have been received for aquatics.

These 4 applicants are all previous lifeguards with the Township, making them good candidates and as long as they don't find alternate employment, we would offer them a lifeguard position.

9 staff are required for the pool, an Aquatics Coordinator, 2 Head Guards, an assistant head guard, 3 lifeguards, and 2 part-time instructors. This staff complement allows us to offer full programming of the pool. Staff are keeping the job posting open – however, in the event that there are not enough applicants, we may have to look at reduced levels of service for the Arthur Pool.

The Clerk explained that there is a staffing shortage across the board and from experience it is a large expense to get certified. The Clerk asked Member Ferguson about their staffing situation in Southgate. Member Ferguson hasn't heard of any issues but will ask the Recreation Manager.

Member Renken discussed with Member Ferguson if Southgate has extra lifeguards, they are welcome to send some down to Wellington North.

The RCC added another area of concern is the Lion Roy Grant Pool in Mount Forest. This pool is unable to open for the second year. There has been no staff direction on what will be done with this facility; however, this committee should consider the safety implications of leaving stagnant water in the pool for another year as well consider installing No Trespassing signs on the building and fencing.

The RSM explained that the tank always has water in it, so the floor doesn't come up and walls cave in. The pool is not full, but it is a danger if kids jump the fence and enter the facility. Believes staff should take steps toward decommissioning it.

Member Renken asked if there were any problems last year with kids trespassing and hopping the fence. The RSM explained to staff's knowledge there were no problems.

The committee directed staff to board up the building and install no trespassing signs for the Lion Roy Grant Pool.

Update on Mount Forest Ice Extension

Currently the ice season has been extended at the MFSC to April 12.

The Recreation team has booked 25.5 hours of ice usage over that twelve-day period, and this does not include any ice rental from MFMHA and the MF Patriots. Currently minor hockey has not told us what they would need but expect them to take 8-16 hours. Both Saturdays in April have Mennonite tournaments.

Adjournment

RESOLUTION RPL 2023-015

Moved by Member

Seconded by Member

THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of March 14, 2023, be adjourned at 5:07PM p.m.

CARRIED

012

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE MINUTES
MARCH 21, 2023 @ 7:00 P.M.
MOUNT FOREST SPORTS COMPLEX MEETING ROOM

Committee Members Present:

Sherry Burke, Councillor, Chairperson
Penny Renken, Councillor
Shelley Weber, Public Member
Jessica McFarlane, Public Member
Lori Doney, Public Member
Vern Job, Lions Member
Al Leach, Lions Member
Ray Tout, Lions Member
Andy Lennox, Mayor, ex-officio

Guests: George Laurencic, Mount Forest Lions Club
Steve McCabe, Councillor

Regrets: Matt Aston, Director of Operations

Staff Present: Brooke Lambert, Chief Administrative Officer
Tom Bowden, Recreation Services Manager
Tasha Grafos, Community Recreation Coordinator
Jessica Turnbull, Administrative Assistant

CALLING THE MEETING TO ORDER

Chair Burke called the meeting to order at 7:00 p.m.

ADOPTION OF THE AGENDA

RESOLUTION: MFA 2023-005

Moved: Member McFarlane

Seconded: Member Leach

THAT the agenda for the March 21, 2023, Township of Wellington North Mount Forest Aquatics Ad-Hoc Advisory Committee meeting be accepted and passed.

CARRIED

DISLCOSURE OF PECUNIARY INTEREST

No pecuniary interest declared.

Minutes of Previous Meeting

Approved at the February 21, 2023, Meeting of Council

RESOLUTION: MFA 2023-006

Moved: Member McFarlane

Seconded: Member Weber

THAT the Mount Forest Aquatics Ad Hoc Advisory Committee receive for information the Minutes from the February 7, 2023, committee meeting.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Joint Meeting with RPL and Council Update Presentation from CAO

The CAO presented the workplan – approved Jan 16, 2023

Member Tout asked if the \$5.3 million is a hard dollar figure or something just being discussed. The CAO stated there was a full estimate completed and it was sent to the architects. The CAO can share the details on the estimate at a future meeting.

Member Tout asked if the Township knows how much development fees for growth can be used. The CAO explained staff can dig into development charges and reserves as some can be used on the pool. Additionally, staff can get further estimates and more consultation to see if they can get a more robust estimate.

Member Tout clarified the committee needs to know what they are selling and should investigate the hospital as they are making a campaign which will cause a delay for donations towards the pool.

Member Leach stated that the Township is to revisit the Mater Plan in 2023 and are staff able to quantify any fees to see if we on target for what was projected in 2018.

The CAO believes we are on target with the Master Plan, and it raises a lot of questions about growth but gives a good foundation that will let us make better decisions and use it for future projections.

The CAO added staff are updating the Strategic Plan and there were two surveys offered one phone call survey and an open survey online. The results will be coming as of April 3rd Council meeting and will provide good insight into the pool.

Member Tout asked about grant writing within the Township and if there are any grant writers on staff. The CAO discussed that depending on the grant if it is big enough it would be worth hiring a professional grant writer or staff could pull insight from consultants and engineers to scale efforts.

Member Leach asked about the Community Resilience Grant and hopes committee hasn't missed opportunities for applying to others.

CAO mentioned Grant Watch a website that accesses a variety of grants offered in Ontario.

Member Tout stated grants should show partnership in the community which will increase chances of getting the grant and make it an easier sell.

Member Weber asked if the \$5.3 million estimate from the architect was the only one received or were there any other estimates from anyone else.

Chair Burke explained from the onset the township has been working with a company to bring forward information once a detailed construction design is chosen a tender will go out to provide

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a price. The company doing the preliminary work has excluded themselves from being apart of the tender work.

The CAO added in the next phase staff can look at getting a few estimates and to gives certainty and minimize surprises.

Member Leach asked for clarity on the “Go/No Go” and if the no go means no pool.

CAO explained that if Council decided no go last meeting staff would have not proceeded with work on the pool and it would be put on pause.

Member Leach added it is difficult for committee as if a year from now it is a no go what happens to the funds raised and should committee move forward with fundraising or is it premature.

The CAO answered it is a valid point and a discussion can happen on wording the go/no go as they don't want to set expectations with something that may not happen there should be balance in trying to frame it properly.

Member McFarlane agreed the wording needs to be changed in thinking what if someone has change of heart and what if it ends up being \$5.5 million. There should be more clarity on those points when Council and staff are meeting so there isn't a loophole.

Member Tout recommend going to Council to get rid of go/no go as it has a threatening tone. Additionally, the Township needs to zone in on the hard numbers as there is a \$3 million pool being built in the city of Windsor.

The CAO stated that once staff go back to Council with financing, they can look at different language for the go/no go.

Chair Burke has been trying to stress the concerns of this committee and did not support the fundraising target as she felt it was too high and did support a \$350 thousand dollar collection which is a good starting point.

Chair Burke added committee does have an opportunity to go to the Lion's craft market but should look in to getting a concept to hand out as it is currently outdated from a year ago. Committee needs to make a takeaway sheet or display board for awareness on the pool.

Member Weber asked about how close committee is to being able to put up a sign like the one for the splash pad as the project didn't become real until the sign was put up. This would alleviate a lot of questions in the community and the sign would be a positive step forward. Chair Burke mentioned getting the concepts done from Marcc Apparel.

Member Tout asked if people could pledge an annual amount over a set number of years as done with arena. The CAO answered it is something staff can look further into.

Member McFarlane asked if there is a timeline to get some renderings. According to the Report summer 2023 for preliminary renderings. Member McFarlane added that the current fundraising ideas are smaller in size like the flocking was good to get the word out but in the grand scheme suggests thinking of professional assistance as they are a smaller force to hold larger events. Chair Burke added there is a list of individuals who put their name down to volunteer assistance for fundraising events.

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Member Job discussed putting out a positive article in the media as the paper have been very negative lately.

Chair Burke suggested staff could put out a positive media release on pool to social media platforms.

The RSM added a sign on the lawn of the sports complex can be done before the Mount Forest Lions Concert and any conceptual drawings ideas can be sent into Tasha or Tom.

Member Weber recommended in the press release to mention how the Township cannot afford and indoor pool and they did look in to repairs of the old pool as there is a lot of negative talk and the media release can put those issues to bed. If not touching base with the community on those issues there is nothing out there to stop it.

Chair Burke advised leaving it up to staff to phrase for the media release to keep it positive. The CAO added it can be added to an information page on the pool on the Township website along with a Q & A section with links to related reports.

CAO left at 8:29PM

Swag and Promotional Material Update & Shopify Update

Chair Burked explained that there have been hits on shopify with 5 tumblers and 4 hats sold. There is an opportunity to be apart of the lion's craft market on April 22nd where committee can set up a vendor booth. Chair Burke can do the set up and morning portion. The show runs 9-4 and need more bodies for afternoon and tear down. Member Weber can help in the morning portion. Email Chair Burke on Thursday if available to help and can even break up to hour segments.

Chair Burke directed Member McFarlane to complete a Shopify mock up order form for the vendor show and can use it for future farmers markets as well.

ITEMS FOR CONSIDERATION

Financial Update

Feb 1st \$11,442.96 in account

Donations

\$1650 cheque donation from fireworks festival committee

Account Information

RESOLUTION: MFA 2023-007

Moved: Member Weber

Seconded: Member McFarlane

THAT the Mount Forest Aquatics Ad Hoc Advisory Committee receive for information the verbal financial update.

CARRIED

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
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016

OTHER BUSINESS/ROUNDTABLE

Fundraising ideas and membership will remain as standing items.

The RCC stated they are actively look for aquatics staff.

Member McFarlane suggested to committee members how it would be nice to have a new member that has previously worked at the pool or has been a lifeguard to provide insight.

NEXT MEETING

April 18th, 2023

ADJURNMENT

RESOLUTION: MFA 2023-008

Moved: Member Tout

Seconded: Member Leach

THAT the Township of Wellington North Mount Forest Aquatics Ad-Hoc Advisory Committee meeting of March 21, 2023, be adjourned at 8:44 p.m.

CARRIED



Staff Report

To: Chair and Members of the Recreation, Parks, and Leisure Committee Meeting of

From: Tom Bowden, Manager of Recreation Services

Subject: Report OPS 2023-013 being a report on the decommissioning of the Mount Forest Lion Roy Grant Pool

RECOMMENDATION

THAT the Recreation, Parks, and Leisure Committee receive Report OPS 2022-013 being a report on the proposed decommissioning of the Mount Forest Lion Roy Grant Pool

AND FURTHER THAT the Committee recommend the Council of the Township of Wellington North direct staff proceed with the decommissioning of the Lion Roy Grant Pool and rehabilitation of the property,

AND FURTHER THAT the Committee recommend Council direct staff to seek pricing for the decommissioning and rehabilitation of the property.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

Report RPL 2022-12

BACKGROUND

The Mount Forest Lion Roy Grant pool was closed in 2022 as it was financially not prudent to repair and it was slated for replacement. The facility has sat empty for a year and staff are looking for direction on the decommissioning of this facility. There are dangers of having it sit empty with no staff there daily. The potential of trespassers and the possibility of them falling in the tank of stagnant water is a concern and liability to the Township.

The hydro was not connected last year, and we plan to have the natural gas meter removed and the gas line shut off at the street in preparation of the demolition of this facility. Moving forward we could look at the fall or spring for demolition depending on approval.

FINANCIAL CONSIDERATIONS

TBD

ATTACHMENTS

NA

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

 Yes No N/A

Which priority does this report support?

 Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration**Prepared By:** Tom Bowden, Manager, Recreation Services*Tom Bowden***Recommended By:** Brooke Lambert, CAO*Brooke Lambert*



To: Chair and Members of the Recreation, Parks, and Leisure Committee Meeting of April 4, 2023

From: Tom Bowden, Manager of Recreation Services

Subject: Report OPS 2023-014 RPL Lion's Alcohol Amendment being a report on an amendment to the Municipal Alcohol Policy Section 2.1

RECOMMENDATION

THAT the Recreation, Parks, and Leisure Committee receive Report OPS 2023-014 RPL Lion's Alcohol Amendment being a report on an amendment to the Municipal Alcohol Policy Section 2.1 for the Mount Forest Lion's Club's Elton John Tribute Concert on May 6, 2023;

AND FURTHER THAT the Committee recommend the Council of the Township of Wellington North recommend approval of and amendment to the Municipal Alcohol Policy Section 2.1 for approval of a Special Occasion Permit (SOP) to include the walking track and the tiered seating (stands) of the Mount Forest Sports Complex for the May 6, 2023, event, with the following stipulations.

- Egress issues must be address to the satisfaction of the Township Fire Chief
- All requirements of the AGCO are the responsibility of the Mount Forest Lion's Club
- The SOP will end at 1am

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

Alcohol Risk Management Policy, Effective Date October 21, 2014

BACKGROUND

Event: Mount Forest Lions Club presents An Elton John tribute concert.

Date: May 6, 2023

Time: Doors open at 7 pm and the concert is expected to conclude by 11:30 pm.

Where: 850 Princess Street, Mount Forest, Mount Forest and District Sports Complex -- arena pad, upper deck and stands in addition to the Community Hall

Bars

Lion's are proposing 4 bars for the evening.

Bar 1: community hall bar

Bars 2 and 3: Located adjacent to the southwest and northwest rink boards on the ice pad. They will be located on both short sides of the stage.

Bar 4: Plume Room -- the room will be cordoned so guests are simply purchasing drinks but not consuming within the room. (This removes the necessity of monitoring occupancy for the Plume Room.)

The SOP application covers the floor of the ice pad, upper level (walking track) plus the tiered seating and the Community Hall. The Township of Wellington North ("TWN") alcohol policy currently excludes the walking track area and the tiered seating so while the SOP may permit alcohol in the requested areas, TWN policy operates to exclude alcohol from the tiered seating and upper-level walking track. We respectfully request a one-day exception to the alcohol policy provision excluding alcohol from the walking track and tiered seating.

We propose blocking access on the upper deck (walking track area) to prevent guests from accessing behind the stage / band. We are asking permission to allow alcohol on roughly half of the walking track circumference.

Alcohol sales on the upper deck will be confined to the Plume Room.

Drinks

We will be serving beer, wine and spirits in cups supplied by TWN as part of the corkage fees.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

NA

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes No N/A

Which priority does this report support?

Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

Prepared By:	Tom Bowden, Manager, Recreation Services	<i>Tom Bowden</i>
Recommended By:	Matthew Aston, Director of Operations	<i>Matthew Aston</i>

Mount Forest Community Garden
Conversation 2.0

Thursday, March 9, 2023, 6:00 pm
Mount Forest & Community Sports Complex

Attendees: Cathy Martin, Michelle Tourlousse, Sharon Rodgers, Penny Renken, Ellen Arthur, Jan Johnson, Sherry Burke, Collette MacTavish, Robin Smart, Eduardo Queiruga, Lainey Fearnley, Nola Marion, Mike Marion, Lynne Felkar, Janice Benson, Sarah Benson, Brad Andrews, John Harris, Nina Aprile, Kelly Dimick, Elsa Mann

1. *Welcome and Garden update*
2. *Meeting Objectives – What will we achieve?*
 - a. *Each committee will have identified members, a work plan, a meeting dates*
 - b. *Members will know what their next steps are.*
 - c. *Add or edit our Wishlist based on a clear-criteria*
 - d. *Utilize the May 24th Go Live date to guide our workplans*

The Leadership committee is established and has met on several occasions. To provide the organization guidance for the work being done by the committee and subcommittees, the Leadership committee has adopted a Mission statement for the Mount Forest Community Garden.

A space for residents of Wellington North to grow food, learn and connect through gardening.

As well, they have identified four standing committees of work:

Community Garden Leadership Committee:

To provide guidance of the overall project for the current year and planning into the future.
To be responsible for financial aspects of the project.
To be responsible for membership and guiding principles.
To be responsible for volunteer management and staffing.

Community Integration, Activity and Learning Committee:

Integrate activities and events that support the mission of the garden.
Engage school groups as part of their curriculum.
Provide a safe space to rest, sit, talk.
Engage community to participate in building the space initially
Engage community groups and organizations eg. CMHA, Community Living, Food Banks, etc.
Ensure that communication around these activities are clear and organized.
Provide opportunities for individual, groups and others to participate in the community garden.
Generate a calendar of activity that works in partnership with the activities of the Physical Space committee.

Fundraising, Grants and Sponsorships Committee:

Obtain the financial resources needed to make this idea grow.
Identify, how much money is needed to develop the project and how much will be needed annually going forward.
Activities, roles and responsibilities.
Provide sponsorship and fundraising ideas.

Develop a sponsorship package.
 Identify a main contact for these activities.
 Seek out sponsorship and funding for the project.
 Find grants.
 Identify leadership for each activity.

Physical Space and Build Committee

Evaluate/understand and accommodate the needs of the users of the space while ensuring inclusion with a planting deadline of May 24th, 2023.
 Identify the support people (eg. Manager) and how the garden will be managed eg. Establish an activities calendar (when to do what)
 Set courtesy rules (ei. How treat each other, etc).

Additional Wishlist items:

Emergency contacts bulletin board
 Comment box – Text #
 Cigarette Butts – refuse

3. *Sub Committee Activities – What’s in a Name? (small group) –*

Attendees broke into three groups based on the subcommittee focuses, (not including Leadership). The small groups each were asked to develop a name for their committee that represents the spirit of the work to be done.

We now have the following committees:

“Down to Earth” – looking after Physical Space and Build

“The Financial Planters” – Money doesn’t grow on trees. – looking after Fundraising, Grants and Sponsorships

“Community Engagement” – looking after Community Integration, Activity & Learning

4. *Provide an overview of the CGLC workplan (large group)*

The overall Mount Forest Community Garden Committee Work Plan for 2023/2024 was presented, as had been developed by the Leadership Committee. (see attached)

5. *Subcommittee-workplan Exercise*

The small groups broke out once again to begin to develop their Sub-Committee workplans – (see attached).

Upcoming Subcommittee meetings:

Down to Earth: Wednesday, March 22 – 4:30 pm

Financial Planters: Thursday, March 23 – 6:00 pm

Community Engagement: Tuesday, March 28 – 6:00 pm

Community Garden Leadership committee – Thursday, March 30 – 6:30 pm

6. *Have we achieved our meeting Objectives?*

Everyone was in agreement that the objectives were met.

Next Meeting:

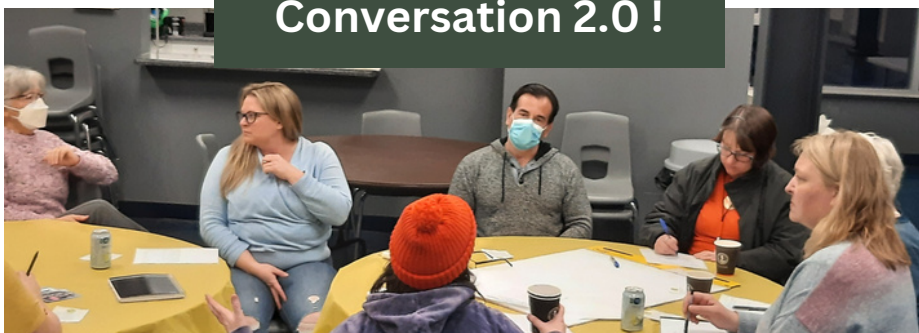
To be announced

Newsletter

March 2023



Community Garden Conversation 2.0!



Mission

A space for residents of Wellington North to grow food, learn and connect through gardening



Do you have seeds you would like to donate?

- we are seeking edible varieties of vegetables
- herb seeds welcome
- seeds must be in their original-unopened packages
- seeds must be viable (check the expiry)



Want to help out? Let me count the ways!

Join a **sub committee**:

1. Financial Planters
 2. Community Engagement
 3. Down to Earth
 4. Community Garden Leadership Committee
- (see page 2 for a description of each group and how to join.)

Become a **Guardian of the Garden!**

- come as needed when the garden is tackling a project. eg. Dig and Till Day, Harvest Clean up and Compost Day.
- sign on to help out on a schedule that works for you. There are several jobs that you can choose from throughout the season.
- add the garden to your regular walking route. Having regular presence in the garden is the best way to prevent unwanted activities in community spaces. Early morning and late evening walkers, welcome!

Grow a garden

- grow a garden for yourself
- grow food for the community
- help others grow food

Donate

- tools in good condition
- something off our [wishlist](#)

Committees: What do they do?



March Meetings

Wed, March 22 - 4:30pm

Down to Earth

Thurs, March 23 - 6:00pm

Financial Planters

Tues, March 28 - 6:00pm

Community Engagement

Thurs, March 30 - 6:30pm

CGLC

Community Garden Leadership (CGLC)

To provide guidance of the overall project for the current year and planning into the future.

Contact: emann@mountforestfht.com

Community Engagement

Coordinate activities and events that support the mission of the garden.

Contact: MountForestCommunityEngagement@gmail.com

Financial Planters

(Money Doesn't Grow on Trees!)

Obtain the financial resources needed to make this idea grow.

Contact: MountForestFinancialPlanters@gmail.com

Down to Earth

Evaluate/understand and accommodate the needs of the users of the space while ensuring inclusion with a planting deadline of May 24th.

Contact: MountForestDownToEarth@gmail.com

[Click HERE for a full outline of each committee's objectives.](#)



Funding & support provided by:



**Want to donate? Tools, seeds, funds?
Watch for our Wishlist
Coming Soon!**

The Mount Forest Community Garden is an initiative of the Mount Forest Family Health Team.